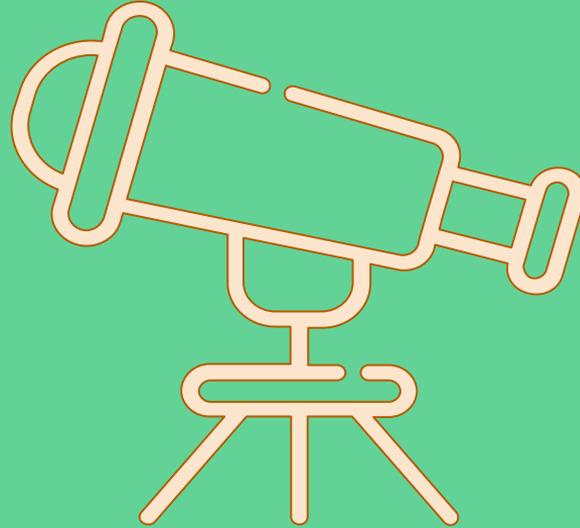


Online Atfal Classes

Guidelines for Nazim Atfal



Department of Ta'lim | Majlis Atfalul Ahmadiyya Canada

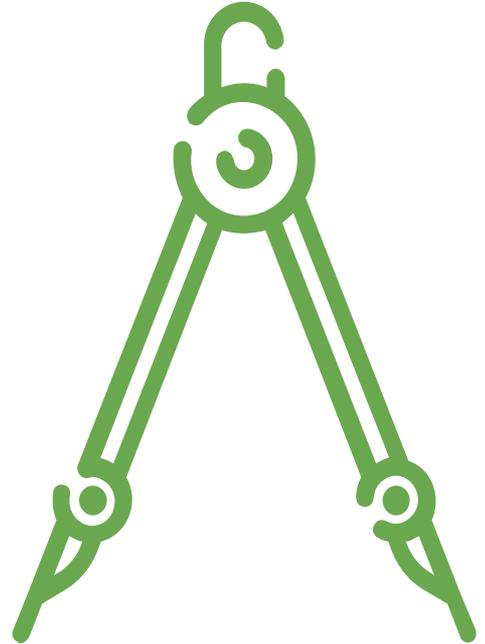


Welcome!



By the grace of Allah, we have entered a new year of Majlis Atfalul Ahmadiyya Canada. During these challenging times with COVID-19 and restrictions on social gatherings, it is still important for Nazimeen Atfal to stay engaged with their Atfal and continue to play an important role in the spiritual upbringing of the future of Jama'at.

This short guide has been created as a roadmap for Nazimeen, Class Teachers & others to understand how the Google Classrooms platform can be used to deliver online Atfal classes, assign homework to Atfal, and stay connected.



Accessing Google Classrooms

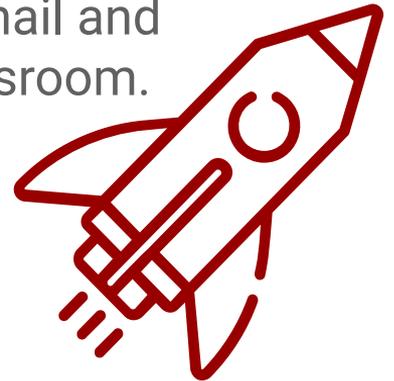


This year, all Atfal across Canada will be provided with a personalized email addresses under the atfal.ca umbrella.

Your Regional Nazim Atfal will have provided you with a list of email addresses for your specific Atfal along with the password for that email address.

Please reach out to your Atfal and provide them with their email and password so that they may begin accessing the Google Classroom.

Be sure to setup your personal email account as well!





How to use Google Classrooms



Google Classroom



Google Classroom

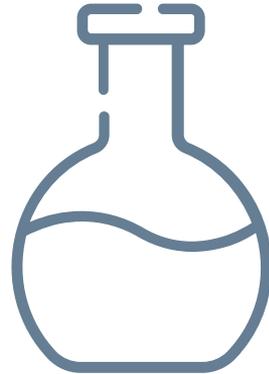


Atfal Google Classroom Manual



Google Classroom

Using the example of **Calgary Airdrie Majlis**





Atfal Google Classroom Manual



Google Classroom

STEP 1

- ❑ **Go to classroom.google.com**
- ❑ **Login to your account**
 - ❑ **Tifl**
 - ❑ **Username: MemberCode@atfal.ca**
 - ❑ **Password: Get from Nazim Atfal sahib**

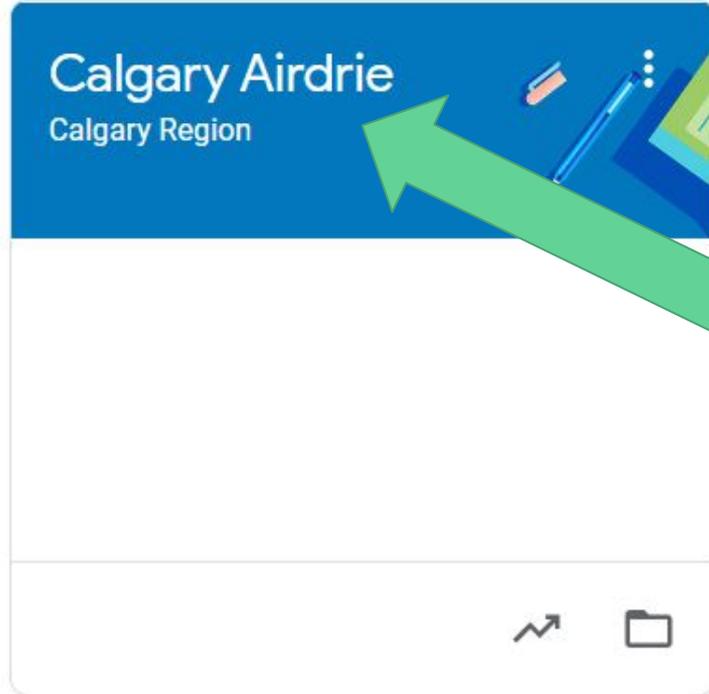




Atfal Google Classroom Manual



Google Classroom



You should only
see **your Majlis**



Google Classroom Interface



Google Classroom

Stream

Classwork

People

Grades

Majlis Name



Calgary Airdrie

Region

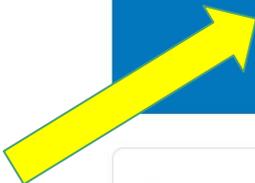


Calgary Region

Class code 5jxh2po

Meet link Generate Meet link

Nazmeen
can use this
to do their
online class



Various tabs for
posting info



Upcoming

No work due soon

[View all](#)



Share something with your class...



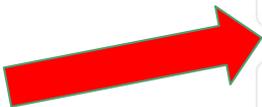
Class Admin posted a new assignment: Weekly Lesson 1 - Quiz
6:51 PM



Class Admin posted a new material: Weekly Lesson 1
6:45 PM



For Posting
Announcements, etc.





Google Classroom Interface



Google Classroom

Stream

Classwork

People

Grades

+ Create



Meet



Google Calendar



Class Drive folder

Weekly Lessons



Weekly Lesson 1

Posted 6:45 PM



Atfal Class - Lesson 1
Google Slides

[View material](#)

Weekly Quiz



Weekly Lesson 1 - Quiz

Posted 6:51 PM

Used for posting

- Lesson Plans
- Quizzes
- Surveys

National Ta'lim Dept.
will post weekly lessons
& quizzes here.



Google Classroom Interface



Google Classroom

Stream Classwork **People** Grades

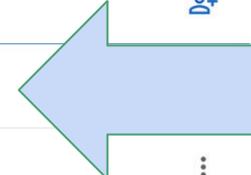
Teachers

- Class Admin
- Secretary Umumi
- Calgary Airdrie Atfal (invited)



Teachers who will be teaching this class

- Murrabi Silsila
- Murrabi Atfal
- Nazim Atfal

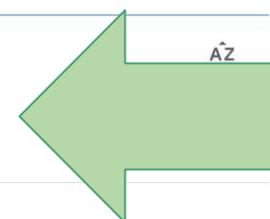


Students

- Actions ▾
- Afaaq Ahmad (invited)
- Muhammad Anstsar Ahmad (invited)
- Nadi Ahsan Ahmad (invited)



For checking which students have been invited to class, and who has accepted the invite and who has not





Google Classroom Interface



Google Classroom

Stream

Classwork

People

Grades

Teachers

B+

 Class Admin

 Secretary Umumi

 Calgary Airdrie Atfal (invited)

Students

B+

Actions ▾

A-Z

 Afaaq Ahmad (invited)

 Muhammad Anstsar Ahmad (invited)

 Nadi Ahsan Ahmad (invited)

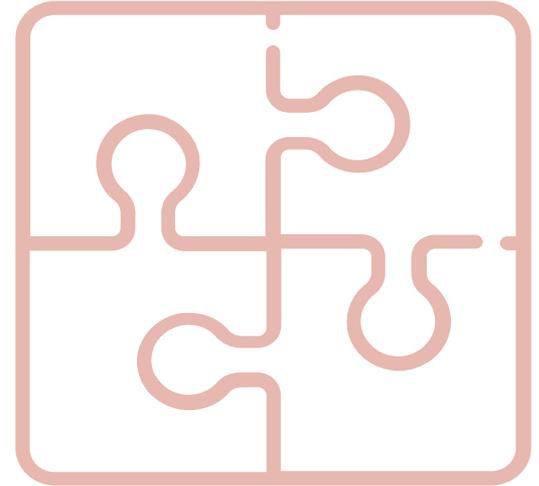


STEP 2
Verify students
& make sure
they have
accepted invite

What to expect from National Markaz?



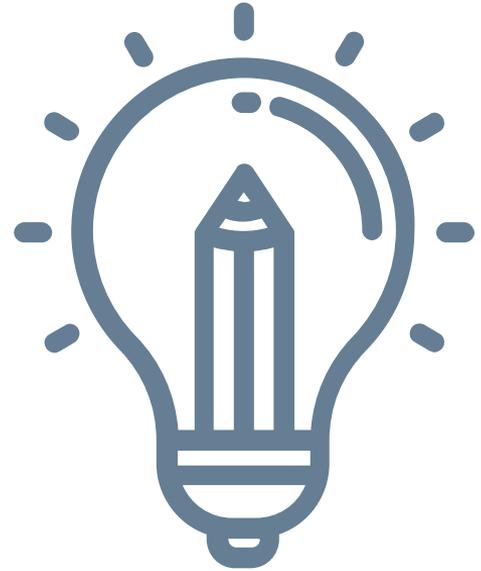
- ❑ Your Majlis based **Google Classroom setup**.
- ❑ All Atfal from your Majlis **invited** to the Google Classroom.
- ❑ **Weekly Lessons** posted in Classroom.
- ❑ **Weekly Quiz Assignments** posted in Classroom.
- ❑ **Announcements** for different events posted directly in Classroom.



What is expected from you?



- ❑ Ensure **all your Majlis Atfal** have
 - ❑ Set up their email accounts
 - ❑ Accepted google classroom class invite.
- ❑ Use the Weekly Lessons to **teach Class**.
- ❑ **Remind Atfal** to do the Weekly Quiz Assignment.
- ❑ **Submit Weekly Class Attendance**
 - ❑ Reporter Tool Weekly
- ❑ **Follow up with Atfal that are not attending class.**





Atfal Google Classroom Manual



Google Classroom

**For more information about
Online Atfal Classes contact:**

**Secretary Sahib Ta'lim
talim@atfal.ca**

Department of Ta'lim | Majlis Atfalul Ahmadiyya Canada